

Guidelines for Online behaviour

Learners are required to abide by following guidelines during Online Sessions (OLS)

- Being on Time for all online sessions
- Wear proper attire while attending the session
- Sit at good location ensuring no movement of other people, properly lighted and clean background.
- Use formal, professional and courteous language.
- Usage of any offensive, abusive or disrespectful language is strictly prohibited.
- Be Careful with Your Tone/words
- Respect People's Privacy
- Don't Overuse the Chat Box
- Respect Others' Opinions
- Don't make fun of someone in an online chat
- Post things that will inspire and motivate people in a positive way
- Don't start rumours or spread gossip about someone online
- Never say nasty or untrue things about others especially in public forums, newsgroups, or chat.

Note: These guidelines are integral part of Student Guidelines. If any learner is observed to violate these guidelines, then IMT CDL reserves the right to take appropriate action in this regard. These guidelines can be modified at any point of time as per the discretion of IMT CDL

Prof. Asif Zameer
Dean Academics
IMT CDL